

# Medical Education Grants and Sponsorship Frequently Asked Questions

# How do I submit a grant request?

Please submit any medical education grant requests or sponsorships directly to grants@harmonybiosciences.com. The key components of a formal request for submission include:

- Objective
- Description of the Planned Activity
- Educational Needs Assessment
- Budget
- Venue (s) / Delivery Mechanism (e.g. webinar)
- Accreditation Status (if applicable)
- Target Audience
- Date and Timeline for Execution
- Any Additional Sources of Funding

Once the proper components are received, the request is reviewed by the Harmony Grants Committee.

#### What is your company's area of focus?

Harmony Biosciences is focused on developing novel treatment options for people living with rare diseases. Our key focus is on the central nervous system, including narcolepsy and other disorders of sleep and wakefulness.

#### What are the criteria used to evaluate grant funding of CME/CE grant requests?

As a general guidance for CME/CE grant requests, Harmony considers many factors including:

- Contributions to the improvement of patient care or to the enhanced delivery of healthcare
- Advancement of scientific and medical knowledge
- Alignment with Harmony's therapeutic areas of interest
- Meeting accreditation guidelines (if applicable)
- Budget

## What types of programs are within the scope of educational grants and will be considered for funding?

Medical education grants may be provided to support CME programs, conferences, online activities, grand rounds, expert opinion papers, treatment guidelines, or research-based career development grants.

Events or non-promotional activities outside these examples, which support scientific, medical or disease related activities may be eligible for funding as a medical sponsorship.

#### What do medical grants and sponsorships not support?

- Requests outside Harmony's therapeutic areas of interest
- Product displays or booth exhibits
- Payment for travel, lodging, or other personal expenses
- Programs that have already occurred

## Typically, what type of health professionals are the focus of sponsored grant programs?

To preserve the independent nature of CME activities Harmony cannot suggest a target audience, but the treatment of narcolepsy/EDS casts a wide net among health professionals including primary care physicians, sleep specialists, psychiatrists, neurologists, pulmonologists, pharmacists, nurses, and physician assistants.

## What is the deadline to submit a grant application?

Funding requests must be submitted at least 60 days prior to the start of the program/event date to ensure adequate opportunity for review.

#### Are there limits to the amount of funding that can be requested?

Funding requests should represent fair market value for the program or activity. Please note that Harmony receives numerous grant applications and evaluates each application on its merits and available funding.

# How long does it take for the proposal to be reviewed?

Harmony receives numerous grant applications and evaluates each application on its merits and available funding. The time to review each grant application may vary, but most applications are generally evaluated within 8 to 12 weeks of request receipt. Once a decision is made, you will be notified soon thereafter via email. We may contact you for additional information at any time during the application review process.

# What do I do if I have funds remaining after the completion of a program?

Any unused or remaining grant funds that have been distributed by Harmony should be returned by check made out to "Harmony Biosciences, LLC" and sent to our address at 630 W. Germantown Pike, Suite 215, Plymouth Meeting PA 19462. Inside the envelope or on the check please specify that this is for the "Return of Unused Funds."

# May I submit a request for an activity that has already occurred?

No, Harmony does not fund activities that have already occurred.

## Are there any restrictions on venues?

Venues must be conducive to learning and appropriate for the audience. If a venue has not been secured at the time of grant submission, or if there is a change in venue following approval, requestors need to inform Harmony as soon as venue is confirmed.

## Can I make changes to my submitted request?

If anything in your grant request changes, please let us know prior to your event. Certain changes may influence grant approval and/or allocation.

